



TOWN OF WEBSTER
July 14, 2022 Board Meeting Minutes

The Webster Board of Commissioners met at the Webster Town Hall on Wednesday, July 14, 2022, at 5:15 p.m. for a Specially Called Meeting to discuss Town Hall Maintenance and AC/Heat Pump Replacement.

Members/Staff Present: Mayor Tracy Rodes; Vice Mayor Leigh Anne Young, Commissioners Allen Davis, Kelly Donaldson, Danell Moses, Town Clerk Debbie Coffey

Absent: Commissioners Dale Collins; Town Attorney Will Morgan

Public Present: None

BOARD OF COMMISSIONERS SPECIALLY CALLED MEETING

Call to Order/Ethics Statement: Mayor Tracy Rodes called the meeting to order at 5:15 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

NEW BUSINESS

- 1. Town Hall Repairs and Maintenance:** Mayor Rodes ordered a window unit air conditioner that Alex Rodriguez of AR WNC Builders installed in the apartment. This, along with a smaller unit that the tenant installed in his bedroom, will make the apartment more comfortable until a new system can be installed. Following the installation of a new system, the window unit can be moved to the clerk's office, which needs additional cooling during the summer months.

Mr. Rodriguez also provided an estimate of \$76,750 to replace six windows in town hall. The estimate stated five were to be replaced, and clarification of the estimate on the number and brand of windows would be necessary prior to signing the contract for this estimate.

Commissioner Davis emphasized that quality of installation is very important to energy efficiency and feels we should try to get additional quotes for the project. Commissioner Donaldson will provide a list of service providers in the area to contact for additional estimates.

- 2. AC/Heat Pump Unit Replacement Options:** Estimates from Ward Plumbing and Heating and Foxfire Heating and Cooling were provided prior to the meeting for review. Mayor Rodes added that the Ward's estimate did not include the cost of any updated electrical or gas pipe work that may be required and also requires a WardGuard annual maintenance agreement at a cost of \$279 per year. The Foxfire estimates were inclusive of all installation costs.

MOTION: Commissioner Donaldson moved to accept the Ward Plumbing and Heating Option 1 estimate. Commissioner Davis seconded. Motion carried.

- 3. Reimbursement of Hotel Expense for Tenant:** Michael Bonen Clark presented a receipt from Clarion Pointe Hotel in the amount of \$397.35 for reimbursement. He moved to the hotel for four nights after testing positive for COVID and was unable to comfortably recover in the apartment.

MOTION: Commissioner Donaldson moved to reimburse the tenant for the cost of the hotel stay. Commissioner Davis seconded. Motion carried.

ADJOURNMENT

MOTION: Commissioner Davis moved to adjourn. The meeting adjourned at 6:10 p.m.



Next Meeting:

Wednesday, August 3, 2022 at Webster Town Hall, 1411 Webster Road at 5:15 pm

Tracy Rodes, Mayor

Debbie Coffey, Town Clerk