



TOWN OF WEBSTER June 1, 2022 Board Meeting Minutes

The Webster Board of Commissioners met at the Webster Town Hall on Wednesday, June 1, 2022, at 5:15 p.m. for the regularly scheduled monthly board meeting.

Members/Staff Present: Mayor Tracy Rodes; Vice Mayor Leigh Anne Young, Commissioners Allen Davis, Danell Moses, Town Clerk Debbie Coffey; Town Attorney Will Morgan

Absent: Commissioners Dale Collins, Kelly Donaldson

Public Present: Billie Jo Bryson, Brandon Core

Call to Order/Ethics Statement: Mayor Tracy Rodes called the meeting to order at 5:15 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

BOARD OF COMMISSIONERS MEETING

Approval of Agenda:

MOTION: Commissioner Moses moved to approve the agenda amended to change the date of Public Hearing for the FY 2022-2023 Budget, Zoning Ordinance Amendments, and ARPA Budget and Specially Called meeting to June 22, 2022. Commissioner Young seconded. Motion carried.

Approval of Minutes: The minutes of June 1, 2022, were emailed prior to the meeting for review.

MOTION: Commissioner Moses moved to approve the minutes of May 4, 2022. Commissioner Davis seconded. Motion carried.

PUBLIC COMMENT

Brandon Core reported to the Board that he attended the first Jackson County Historic Commission meeting. The goal of the commission is to become a certified governance board to provide design standards for properties, places, and locations for historic designations.

CONSENT AGENDA

Financial Report: April financial statements were provided prior to the meeting. May transactions currently include income of \$5,619.18 and expenses of \$9,492.33. Account balances as of today are:

\$195,830.51- First Bank Business Essentials

\$ 85,830.42- First Bank Money Market

MOTION: Commissioner Moses moved to approve the Consent Agenda. Commissioner Davis seconded. Motion carried.

ADMINISTRATIVE REPORTS

Mayor's Report:

- Mayor Rodes noted that there are two historical USGS magnetic poles in the town to assist with GPS location services.
- Mayor Rodes met with County Manager Don Adams and Parks and Recreation Director Rusty Ellis at the site of the proposed park. The lease between the Board of Education and JC Parks and Recreation will go into effect on July 1, 2022, and does include access to the public restrooms, although there is no date as to when the facilities will be available for public use.



- The North Carolina Office of Budget Management is offering assistance in maintaining parklets across the state. An email providing additional information will be forwarded to all board members.
- Appreciation photos have been taken for the digital speed sign and will be shared with local media and the JC Sheriff's Office.
- Wastewater testing is showing a continued rise in Covid 19 cases, however, with the availability of home testing, the number of reported cases continues to remain steady.
- Mayor Rodes was unable to attend the May 23, 2022 Southwestern Commission and RPO meetings.
- Mountain Projects is moving forward with several projects, and has a funding campaign for anyone interested in donating to this worthy cause.

Council Members' and Clerk's Report:

- Commissioner Young reported that the Planning Board prioritized park and outdoor public space and traffic safety as the top two funding issues taken from the Land Use Plan. The Planning Board would like to pursue other locations for an outdoor public space should the park project be delayed due to county funding. They also suggested hosting a town hall style meeting with local law enforcement officials to address traffic safety concerns. Brandon Core added that he has installed and calibrated an app to monitor speeds in front of his house. He reported that in a thirty minute period on Sunday, he recorded 113 cars, with only 5 traveling at 25 MPH or less, 60 cars traveling 26 to 35 MPH, 47 traveling 36 to 45 MPH, and one traveling over 45MPH. Mayor Rodes encouraged everyone to document any violations and incidents and she would forward the documentation to law enforcement. The Planning Board will not meet in July due to holiday travel.
- Allen Davis will remove the dead tree from the Veterans Monument.

OLD BUSINESS

1. **ARPA Funding:** The ARPA budget should be available for review early next week and will be used for revenue replacement. A public hearing will be set for June 22, 2022, prior to adopting the ARPA Budget.
2. **Jackson County Municipal Grant:** The final report has been submitted for the amount of \$4,873.70. Mayor Rodes thanked Rusty Ellis for providing assembly of the benches and tables, which have not been placed as of yet.
3. **Zoning Ordinance Amendment:** Attorney Morgan will draft an introduction to be included with the amendment to add clarification for the UDO. He consulted with County Attorney Heather Baker today, and with the exception of cell tower placement within Webster, there is no framework within the existing Zoning Ordinance that would allow for a Special Use Permit. The board was in consensus that a cell tower is necessary and should be approved if a company applies for permitting. A public hearing will be set for June 22, 2022, prior to adopting the proposed zoning amendment.

NEW BUSINESS

1. **Approval of the FY 2021-2022 Audit Contract:** The contact for Burleson and Earley is at a cost of \$2,800.

MOTION: Commissioner Moses moved to approve the FY 2021-2022 Audit contract. Commissioner Young seconded. Motion carried.



- 2. Approval of the FY 2022-2023 Fee Schedule:** Revisions were emailed prior to the meeting for review. The adopted fee schedule will be posted on the website and provided to the County Planning Department.

MOTION: Commissioner Young moved to approve the FY 2022-2023 Fee Schedule. Commissioner Davis seconded. Motion carried.

ADJOURNMENT

MOTION: Commissioner Moses moved to adjourn. Motion carried. The meeting adjourned at 6:35 p.m.

Next Meeting:

Wednesday, June 22, 2022 at Town Hall, 1411 Webster Road

- 5:15 pm for the Public Hearing for FY 22-23 Budget
- 5:20 pm for Public Hearing for ARPA Funds
- 5:25 pm for Public Hearing for Zoning Ordinance Amendments
- 5:30 pm Specially Called Meeting for adoptions of the FY 22/23 Budget, ARPA Budget, and Zoning Ordinance Amendments

Wednesday, July 6, 2022 at Webster Town Hall, 1411 Webster Road at 5:15 pm

Tracy Rodes, Mayor

Debbie Coffey, Town Clerk