

DRAFT DOCUMENT

TOWN OF WEBSTER August 4, 2021 Board Meeting Minutes



Members/Staff Present: Mayor Tracy Rodes; Vice Mayor Leigh Anne Young, Commissioners Allen Davis, Kelly Donaldson, Allan Grant, Danell Moses, Town Clerk Debbie Coffey; Attorney Will Morgan

Members Absent: None

Public Present: Jim McGinnis

BOARD OF COMMISSIONERS MEETING

The Webster Board of Commissioners met via zoom on August 4, 2021, at 5:15 p.m. for the regularly scheduled monthly board meeting.

Call to Order/Ethics Statement: Mayor Tracy Rodes called the meeting to order at 5:15 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

Approval of Agenda:

MOTION: Commissioner Grant moved to approve the agenda. Commissioner Young seconded. Motion carried.

Approval of Minutes: The minutes of the July 7, 2021 Board Meeting were emailed prior to the meeting for review.

MOTION: Commissioner Moses moved to approve the minutes. Commissioner Young seconded. Motion carried.

CONSENT AGENDA

Financial Report:

June financial statements were provided prior to the meeting. July transactions currently include income of \$2,848.77 and expenses of \$7,852.72. Current Account Balances as of today are:

\$ 96,729.85 - Checking

\$ 85,498.17 - Elite Plus Money Market

MOTION: Commissioner Moses moved to approve the Consent Agenda. Commissioner Young seconded. Motion carried.

ADMINISTRATIVE REPORTS

Mayor's Report:

- While Covid cases have spiked in recent weeks, the current TWSA wastewater samples have shown a slight drop in the vulnerability score. The Delta variant has seen a 2 point drop this week.
- Mayor Rodes will be out of town on August 22 through 26, and would like someone to volunteer to lower the flag if any proclamations are ordered.
- The flag at the WWII monument needs to be changed, and the Redbud tree planted there last year has had limbs split from the center.. Commissioner Davis said he would assess the damage to see if it needs to be replaced.
- Mayor Rodes and Commissioner Young attended the annual Southwestern Commission dinner in Franklin and enjoyed a time of fellowship and networking.



- Dominion Energy has been notified of the cut in the road near Buchanan Loop and should make repairs soon.
- Mayor Rodes will meet with Justin from Elite Landscaping to look at drains that need to be cleaned out in the same area. Commissioner Davis agreed that drains along the sidewalks need to be cleaned due to many folks using the area for walking.
- Mayor Rodes would like to find a suitable location for electric car charging stations in Webster. The SCC campus would offer the best area for public access.
- Mayor Rodes received a complaint from a resident on Buchanan Loop about a neighbor with multiple cars in disrepair in the yard. In response to the complaint, she explained that commercial car repairs or untagged vehicles are not allowed, but hobby restorations and tinkering was acceptable. Commissioner Moses added that ordinances give 90 days to make repairs and then the car must be covered or screened from view.

Council Members' and Clerk's Reports:

- Commissioner Young has shared the Planning Board meeting minutes from their last meeting, and they will meet again on August 18th.
- It was the consensus of the board to host Trick-or-Treating on Saturday, October 30th, this year due to Halloween falling on Sunday.
- Commissioner Moses announced that SCC is offering free tuition this semester for all classes. She noted large growth in online classes. She also reported that Jackson County is ranked 26th in the state for recycling.

OLD BUSINESS

1. **Land Use Plan:** Commissioner Young has shared the LUP with Jackson County Planning Director Mike Poston and Southwestern Commission Transportation Director Rose Bauguess. She will meet with Mr. Poston on Tuesday, August 10th, and once all recommendations for changes have been incorporated into the document, it will be posted on the Town website for public review. Both Mayor Rodes and Commissioner Young feel that the document should be ready for adoption by the December board meeting.
2. **Ordinance Update:** The Planning Board has made the formal recommendation for the Town to adopt the recommended textual changes to the Zoning Ordinance and Unified Development Ordinance (UDO). The Board of Commissioners must host a Public Hearing prior to adopting the changes. Commissioner Young will work with Attorney Morgan to develop a concise layout of changes to be posted to the website for review. A Public Hearing will be set for 5:10 p.m. prior to adoption at the September meeting.
3. **Apartment Maintenance Update:** Ward Plumbing and Heating will make repairs to the sink next Wednesday. Brad Moses tightened the handle on the front door and feels that will be sufficient at this time without the need to replace them.
4. **ARPA:** The final contract was signed today. The town will receive \$73,125 in two allocations. The first installment should be received this week, with the second coming one year after the first. The Town has until December 31, 2024, to use or encumber these funds. If encumbered, any associated work must be completed December 31, 2026. Several options were discussed for potential projects, including water quality testing for the Tuckasegee and its tributaries, water and sewer infrastructure, and broadband infrastructure.



NEW BUSINESS

None.

ADJOURNMENT

MOTION: Commissioner Grant moved to adjourn. Motion carried. The meeting adjourned at 6:45 p.m.

Next Meeting: Wednesday, September 1, 2021, Public Hearing at 5:10 pm, Meeting at 5:15

Tracy Rodes, Mayor

Debbie Coffey, Town Clerk