



TOWN OF WEBSTER

November 4, 2020, Board Meeting Minutes

The Webster Board of Commissioners met remotely on November 4, 2020, via Zoom for a regularly scheduled board meeting at 5:15 p.m.

Members/Staff Present: Mayor Tracy Rodes; Vice-Mayor Leigh Anne Young; Commissioners Allen Davis, Kelly Donaldson, Allan Grant, and Danell Moses (joining after Call to Order); Town Clerk Debbie Coffey; and Attorney Will Morgan.

Members Absent: None.

Public Present/Public Comment: None

GENERAL MEETING

Call to Order/Ethics Statement: Mayor Tracy Rodes called the meeting to order at 5:30 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

Approval of Agenda:

MOTION: Commissioner Moses moved to approve the agenda. Commissioner Grant seconded. Motion carried.

Approval of Minutes: The minutes of the October 7, 2020, meeting were emailed prior to the meeting for review.

MOTION: Commissioner Young moved to approve the Minutes. Commissioner Donaldson seconded. Motion carried.

CONSENT AGENDA

Financial Report:

September Financial Statements were provided prior to the meeting. October transactions currently include income of \$4,327.68 and expenses of \$8,989.00. Current Account Balances as of today are:

\$42,207.89 - Select Business Checking

\$85,073.50 - Select Banking and Trust Money Market

MOTION: Commissioner Young moved to approve the Consent Agenda. Commissioner Davis seconded. Motion carried.

ADMINISTRATIVE REPORTS

Mayor's Report:

- The CRF Grant final report is due on November 15, 2020. Most of the new electronics are installed and the mayor has assembled ten of the twelve (12) new chairs that have been ordered for the conference room. Additional funds may be used to cover the cost of the Zoom subscription for remote meetings and/or an air purification system.



- Mayor Rodes weeded at the WWII monument last week and contacted Elite Landscaping to remove the debris. She noted that the lights need to be checked after dark to make sure they are working properly.
- NCDOT has been contacted about replacing the Buchanan Loop road sign and making repairs to the pothole on Webster Road.
- Mayor Rodes forwarded an email response from JCTDA Director Nick Breedlove to the board concerning the letter dated March 2, 2020. Mr. Breedlove is offering to have “Leave No Trace” signs installed along the Tuckasegee River. The signs will be on private property and will require permission from landowners and NCDOT permission when placed in the road right-of-way. Commissioner Donaldson thinks the signs will be installed along the entire Fly Fishing Trail, and not just in the Webster town limits. Commissioner Young will contact Dale Collins for additional information on the signage. Commissioner Moses agreed to contact the NC Wildlife office to request additional information also. Mayor Rodes feels the first priority should be public parking and signage marking public access to the river.
- Mayor Rodes has been informed of potential development of the Penland property. She asked Commissioners to be considering necessary appointments to the Board of Adjustments should the need arise.

Council Members’ and Clerk’s Reports: Commissioner Young stated that the Planning Board will have a sharable draft of the Land Use by the end of the year. Daniel Manring will attend the November 17th meeting to provide TWSA input on the plan. Eric Myers is serving as Vice-chair and a new member is needed to serve on the board.

OLD BUSINESS

Noise Control Ordinance: No public comment has been received concerning the Noise Control Ordinance. It has been posted on the town website for public review.

MOTION: Commissioner Young moved to approve the Town of Webster Noise Control Ordinance. Commissioner Grant seconded. Motion carried unanimously via a roll-call vote.

NEW BUSINESS

1. Appointment to the Solid Waste and Recycling Board: Chad Parker, Director of the Solid Waste and Recycling Department, has requested an appointment to the Solid Waste Board to represent the town of Webster. Meetings are held quarterly at the Skyland Services Center Building. Commissioner Moses has agreed to serve in this capacity.

MOTION: Commissioner Grant moved to appoint Commissioner Moses to the Solid Waste and Recycling Board. Commissioner Donaldson seconded. Motion carried.

2. Apartment Repairs: The tenant reported a leak in the sink last week to the clerk. Ward Plumbing and Heating tightened the pipes under the sink and recommended they be replaced in the future to meet current building codes. Additionally, the service technician recommended replacing the faucet. Both repairs would be approximately \$1,000. It was the consensus of the board to make the repairs when needed.



3. County Municipal Grant: The County Municipal Grant cycle for FY 20/21 has opened with requests due by December 15th. The town has received this grant funding in the past two year cycles. Commissioner Donaldson suggested installation of a gazebo kit (available at Lowes Hardware) on the ballfield would be a good start to providing public space for events and small gatherings. That may also encourage the Jackson County Parks and Recreation Department (P & R Dept.) to provide recreation space for our community. Commissioner Donaldson will forward information to the board later in the week. He also suggested improved lighting on Buchanan Loop would be beneficial to the community members who use that area for exercising now that the days are shorter. Commissioner Young noted that she sends the P & R Dept. a monthly email to remind them of the need for community recreation space in Webster. She feels another grant idea could be signage and brochures for cyclist and pedestrian use of the ball field and walking areas in town.

4. NCLM Legislative Goals: The deadline for submission of NCLM Legislative goals was today.

Additional discussion was held concerning the NC GS 160D requirements. Mayor Rodes requested Attorney Morgan provide an estimate to review and suggest the necessary amendments to the Zoning Regulations to meet the requirements. It would also be an appropriate time to codify all ordinances and update the table of contents during the 160D compliance process. Attorney Morgan noted that the Zoning amendments will require a public hearing and would follow the normal process for ordinance amendments. He agreed that codification would not be a huge undertaking following the amendments. The board will consider this at the December meeting.

ADJOURNMENT

MOTION: Commissioner Moses moved to adjourn. Motion carried. The meeting adjourned at 6:35 p.m.

Next Meeting:

Wednesday, December 2, 2020

Tracy Rodes, Mayor

Debbie Coffey, Town Clerk